

28 August 1952

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MEMORANDUM FOR: Participants in the USSR and Southeast Asia Area Program
conducted by the Office of Training, summer 1952.

SUBJECT : Evaluation of Program.

The Office of Training wishes to prepare an evaluation of the two summer area programs held during July and August. This evaluation depends primarily on your assessments. It will be used for guidance in planning future related programs. Your contribution of comment and constructive suggestions will be much appreciated (It is emphasized that collection of only favorable, or unfavorable comments is not the object of this assessment. It is desired to assemble objective favorable and unfavorable comments as guidance for planning future related programs). It is suggested that your remarks include comment on the following points.

1. Do you feel that this type of area program can contribute to increasing analyst effectiveness? If so, why? If not, why not? What type of program would be more useful?

2. Do you feel that this particular program was useful to you? If so, how? If not, why not?

3. Please comment on the following:

a. Content and scope of subject matter (Particularly, did you feel that it was relevant or irrelevant to your normal work problems; that it was possibly relevant, but of a nature that it is assumed analysts in your component necessarily have before they can qualify for the work for which they were employed; that it was relevant, but too general or too specific.)

b. Manner and method of presentation.

c. Time allotted for course (Was the number of weeks inadequate, adequate or excessive? Was the period of two hours for each session too short, satisfactory, or too long?)

d. Was the balance between lecture and discussion satisfactory, or do you feel that it would have been helpful to have more discussion or less discussion? Would you favor having certain periods devoted entirely to discussion of selected problems?

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4. Do you approve of the policy that students not be required to do collateral reading or prepare papers, or do you think it would be both reasonable and useful if students expected to do limited reading and preparation of papers?

In addition to your remarks on the above points, any other comments or suggestions that you may wish to contribute for improvement of future related programs will be appreciated.

Please forward your written comments to Room 1301, "I" Building as early as possible.

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I feel that the class, as a whole, is a good idea. The length of time was inadequate, due to the large scope of material presented. In my opinion, if each instructor gave his lectures, instead of once a week, at the same time with no break in the same time with no break in subject matter, it would be easier to follow. Geography of the region should be first to understand the land & peoples and then go on to economics, religion, & political sciences, not necessarily in that order. Also, if some, not extensive, reading had been required the course would have

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had more meaning. Most of us would not have time for the preparation of written papers. Class discussion, if reading had been done, should have been given more time. This could have been done, only if the length of the class were longer.

On the whole, the instructors were good.

The room was bad, as there were no windows and the temperature was high.

The class was beneficial and enjoyable and, in my opinion, should be continued.

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